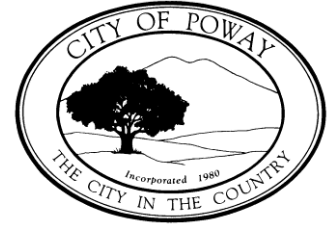


**CITY OF POWAY**  
**DEVELOPMENT SERVICES DEPARTMENT**  
**BOUNDARY ADJUSTMENT APPLICATION**



For office use only	
BA No. _____	Receipt No. _____
EIR No. _____	Zone _____
Deposit _____	Date received _____
	Received by _____

PRINT IN INK OR TYPE

Applicant's name \_\_\_\_\_  
 Applicant's address \_\_\_\_\_  
 Telephone no(s). \_\_\_\_\_

Name of Property Owner: Parcel 1 \_\_\_\_\_  
 Parcel 2 \_\_\_\_\_

Property Owner's address: Parcel 1 \_\_\_\_\_  
 Parcel 2 \_\_\_\_\_

Property address: Parcel 1 \_\_\_\_\_  
 Parcel 2 \_\_\_\_\_

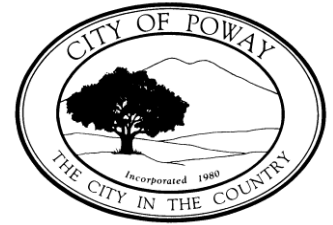
County Assessor identification: Parcel 1 Book \_\_\_\_\_ Page \_\_\_\_\_ Parcel \_\_\_\_\_  
 Parcel 2 Book \_\_\_\_\_ Page \_\_\_\_\_ Parcel \_\_\_\_\_

Signature of Property Owner: Parcel 1 \_\_\_\_\_  
 Parcel 2 \_\_\_\_\_

Registered Engineer or Licensed Surveyor who prepared adjustment plat map:  
 Name \_\_\_\_\_ Telephone No. \_\_\_\_\_  
 Address \_\_\_\_\_  
 Signature \_\_\_\_\_ License No. \_\_\_\_\_

If more than two parcels are involved, provide additional property owners and parcel information on a separate page attached to this application. A mylar copy of the adjustment plat map will be required with final acceptance.

**CITY OF POWAY**  
**DEVELOPMENT SERVICES DEPARTMENT**



**BOUNDARY ADJUSTMENT**

Application for a Boundary Adjustment shall be submitted to the Engineering Section and shall include the following:

1. An application form properly filled out and signed.
2. Application fee (See current Master Fee Schedule).
3. A copy of a Title Report or Preliminary Title Report, no older than 30 days at the time of application submittal, for each parcel and a copy of the grant deed for each parcel.
4. Two copies of an adjustment plat map, 8 ½" x 11" in size, with a marginal line drawn around each sheet leaving an entirely blank margin of one-inch. The adjustment plat map must show the following:
  - a. Dimensions of all proposed lots.
  - b. Square footage of each lot (or acreage of lots over one acre).
  - c. Record bearings and distances of existing property lines.
  - d. All existing legal easements, if any. Include the recording information.
  - e. Each parcel shall be numbered or otherwise designation.
  - f. Street names.
  - g. Width of existing street right-of-way.
  - h. Any area subject to the floodplain and/or floodway.
  - i. North arrow.
  - j. Scale of map.
  - k. Legal description.
  - l. Areas required for street and alley dedication.
  - m. Street centerlines.
  - n. Vicinity map.

5. If any parcel is on a septic system, certification of approval by the County Health Department shall appear on the map.
6. Property ownership list – One (1) set of typed, self-adhesive address labels listing the names, addresses, and Assessor's Parcel Number of all property owners within 500 feet of the exterior boundaries of the subject lot(s). Assessor's Parcel Map with the 500-foot radius delineated shall also be submitted.
7. Legal descriptions of the parcels involved after adjustment.
8. Traverse calculations showing areas and error of closer of:
  - a. Each parcel after adjustment.
  - b. Portions of the parcels being adjusted (transferred).

NOTE: Bearings of lines shall be rounded to the nearest second. Distances shall be rounded to the nearest hundredth of a foot.

9. Two copies of separate plat map, 8 ½" x 11" in size, showing the following in addition to the plat described in Item 5. This plat will be for reference only.
  - a. The distance of all existing buildings (including accessory buildings) from said property lines and the dimensions of said buildings.
  - b. Fences.
  - c. Any existing curb cuts.
  - d. Topography and elevation (contour lines or spot elevations to be shown at intervals adequate to show existing topography of property, minimum of 5' intervals) if other than level.
  - e. Street utility lines.
10. **Before the Boundary Adjustment and/or Certificate of Compliance can be recorded, the applicant must provide evidence that a transfer deed(s) of the proposed adjustment area(s) has been recorded.**